

LVC BOD Meeting #4 – May 7 (Virtual)

Time: 19:47–21:40

Key Action Items (Due May 31)

- Complete draft **policies** for OVA MOU:
 - Conflict of Interest (Allison)
 - Dispute Resolution (Coleen & Michelle)
 - Financial Policy (Dominic)
 - Review/update **Codes of Conduct**
 - Review **Constitution changes**
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Core Updates

Governance & Compliance

- Policies required for next season; drafts due end of May, final approval at August AGM
 - Use OVA templates and other club examples
 - Constitution updates include:
 - Fiscal year adjustments
 - Treasurer moved to Operations
 - BOD nominations:
 - Role outline + nomination form ready
 - Key deadlines: 20 days (nominations), 10 days (final slate)
 - Dominic & Michelle to prepare bios
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Operations & Administration

- Club Master Task List transitioning from Allison to Gina
 - Manager discussion **tabled**
- Management Committee structure under review (possible restructuring)
- Board voted to add Treasurer, Harsh Patel, and Club Secretary, Michelle Traher, to the club's bank account as signatory

Programs (Tabled / In Progress)

- **Big Brother/Sister Program:** postponed for better planning
 - **Athlete volunteering requirement:** needs clearer structure (possibly only Red/Black teams; team-based scheduling)
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Coaching & Safe Sport

- New **Coach Waiver** to include:
 - Safe Sport expectations
 - Annual refresher training (recommended)
 - Strict rules on authorized personnel (must have OVA MRS)
 - Consider CRM-based tracking before issuing apparel vouchers
 - Proposed coach development initiatives:
 - Training (OnForm, Hudl, mental performance)
 - Monthly support meetings
 - Mentor roles (subject matter experts identified)
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Club Growth & Marketing

- Launch **Sponsorship Campaign ASAP** (LinkedIn + community sharing)
 - Explore **video/media series** (potential partnership with Fanshawe students)
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Programming Updates

- **Adult Programming Coordinator:** Craig Hayter taking over (2026–27)
- **Ride & Rally Grant (Volleyball Canada):**
 - Phase 1 complete (coach training on equity inclusion)
 - Plan to integrate into mandatory coach training
 - Phase 2 planning pending

Finance & Communication

- Developing **budget visuals** for families (club + team fee breakdowns)
- Data collection and presentation in progress

2026–2027 Season Planning

- Tryouts:
 - Schedule, gyms, criteria, and website ready
 - Need final drill structure
- Coaches:
 - Interest forms distributed
 - Assignments pending survey results
 - New coach feedback survey launching in May

Fundraising & Sponsorship

- Initial focus on **developmental programming funding**
- Explore:
 - Add-on fundraising during registration
 - Website donation option
- Timing for rollout (Fall vs later) still undecided
- Consider embedding CHJS content into coach registration

Next Steps

- Next BOD meeting: **June 10 (in person)**
- AGM: **August 11, 7:30 PM (virtual)**