

# London Volleyball Club – Board of Directors Meeting Minutes

**Date:** February 27, 2026

**Time:** 7:30 PM (Virtual)

**Meeting Called to Order:** 7:34 PM

**Meeting Adjourned:** 9:22 PM

**Attendance:** Allison Gray, Michelle Traher, Coleen Morris, Dominic Langley

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## 1. Program & Policy Updates

### OVA Policy Requirements (for 2026–2027 MOU)

Drafts needed by end of fiscal year (July/August):

- **Conflict-of-Interest Policy** – Allison
  - **Dispute Resolution Policy** – Coleen & Michelle
  - **Financial Policy** – Dominic
  - OVA templates available; Dominic to assist with AI support tools
  - Additional items to review/update:
    - Athlete/Parent/Coach Code of Conduct (review last year's drafts)
    - New Coach Waiver (include Safe Sport clarifications; annual re-training suggested)
    - Clear rule: only OVA-approved staff may act in coaching/leadership roles in gyms
    - Refund Policy wording changed to “**credit**” except in special cases
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## 2. Treasurer Update

- **Karen De Prest resigned** effective Feb 27, 2026.
  - BOD accepted resignation with no discipline concerns.
- Allison and Michelle exploring CA replacements through contacts.

- BOD approved adding a **third Community Member**.
- New Treasurer prospect: **Olivia Ronson** (1-year support)
- Administrative stipends paused temporarily for budget review.

### Treasury Access & Structure

- BOD voted to **remove Treasurer from the BOD**, similar to the Registrar/Program Manager structure.
- Add 1–2 BOD members to all financial institutions.
  - Add **Dominic and Michelle** to the RBC account.
- Review Stripe access.

### Finance Tasks

- Finalize team athlete fees for payment plans.
  - Finalize team payments (tournaments, gyms, hosting).
  - Monitor OVA payments for hosted events.
  - Old website hosting charges still active—cancellation in progress.
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## 3. Manager Update

- Gina is progressing well with the **Club Master Task List + Scheduler**.
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## 4. Registrar Update

- Amanda doing strong work finalizing:
    - Team registrations
    - MRS rosters
    - Team photo processes
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## 5. Apparel Update

- **Gina** to assume the role of Apparel Coordinator.

- Michelle & Allison to support transition.
  - Meeting with VBS on March 2 about next season.
  - Vintage 15-year-anniversary logo suggested by Dominic.
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## 6. Marketing Update

- Draft Club Sponsorship Plan created by Lisa.
  - Discussion: Sponsor logos on **warm-up shirts**, not tryout shirts.
  - Marketing team improving workflows (benefiting from Master Task List).
  - LVC approved for **Meta Content Monetization** (ads on reels, etc.).
  - Marketing requests a small ad budget for next fiscal year.
  - Allison is exploring a **video series** about LVC values and culture (potential low-cost student project).
  - Scott Coulthard created a personal LVC-related video (not public yet).
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## 7. Developmental Programming

- Gilles compensation to shift to **fixed annual stipend**.
  - Programs generate notable funds, so fair compensation is emphasized.
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## 8. Adult Programming

- Sunday Adult Pickup League inconsistencies (attendance & subs).
  - Considering switching to **team-based league model** next year.
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## 9. Community Engagement & Outreach

Upcoming tasks:

- Custodial thank you gifts (suggested: \$20 Tim Hortons cards)

- End-of-season survey (possibly through CRM)
- Palasad event booked; includes:
  - Short presentation
  - Photo slideshow
  - Review whether alumni gifts are needed
  - Coleen requesting microphone

Additional need:

- Formalize **Big Brother/Big Sister** team partnership expectations and logistics.
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## 10. Sponsorship & Financial Support Committee

- Dominic & Allison applied for **Volleyball Canada Rise & Rally Grant — awarded \$2,000.**
  - Allison met with the Center for Healing and Justice Through Sport.
  - Two training initiatives planned:
    1. BOD/admin best practices meeting for fundraising equity fund
    2. Coach training on embedding equity practices
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## 11. Management Committee

- Progress slower than expected due to:
    - Busy schedules
    - Coach/team resistance or low engagement
    - Frustration with repeated non-compliance by some coaches
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## 12. Next Season Planning

- Tryouts planned and gym times booked.
- Coach involvement forms distributed — **few responses so far.**
- Skeleton outline for next season drafted.

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## 13. Camps

- Registration is now open; interest is extremely high.
- New offerings to increase revenue and strengthen athlete retention.
- All registrations populate to a dedicated Google Drive folder.

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## 14. Competitive Program – Volunteer Expectations

Discussion points:

- Mandatory developmental volunteering for competitive athletes
- Possibly apply only to Red and Black Teams
- Option: entire team signs up, athletes pick their slots
- Always ensure 2–3 teams scheduled per developmental season

**Developmental schedule (three seasons: Fall, Winter, Spring):**

- *Sunday AM (Saunders):* Sparks + Feed the Fire
- *Saturday AM (Masonville):* Fan the Flames 12U
- *Saturday PM (Masonville):* Fan the Flames 14U
- *Sunday PM:* Fan the Flames 15U

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## 15. OVA Requirements Summary (for 2026–2027 MOU)

- Parent information session (team or club TBD)
  - Mandatory OVA information session participation
  - Articles of Incorporation – **DONE**
  - Club By-laws – **DONE**
  - Dispute Resolution Policy – **NEEDED**
  - Financial Policy – **NEEDED**
  - Conflict-of-Interest Policy – **NEEDED**
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## 16. Important Upcoming Dates

- **Next BOD Meeting:** End of April
- **AGM:** August
- **All Policies Completed By:** May